



City of
Paris Illinois

BUSINESS RESILIENCY PROGRAM

The City of Paris will be working with small businesses in **all** of Edgar County to submit an application for the **Business Resiliency** Program that is being funded by the Illinois Department of Commerce and Economic Development (DCEO).

BUSINESSES CANNOT APPLY DIRECTLY TO THE STATE. THE BUSINESS APPLICATION HAS TO BE A PART OF THE CITY OF PARIS' APPLICATION

As part of the CARES Act, federal funds were appropriated to the U.S. Department of Housing and Urban Development (HUD) for distribution through the Community Development Block Grant Program (CDBG). In Illinois, DCEO has the responsibility for the administration and management of the CDBG funds for units of government not directly funded by HUD. DCEO has announced a new CARES Act grant program, **Business Resiliency**, for qualifying businesses to receive up to \$20,000 for eligible activities and expenses. The objective of the **Business Resiliency Program** is to reimburse businesses for durable permanent or semi-permanent equipment purchased or rented to prevent, prepare for or respond to COVID.

The City of Paris will submit an application for all eligible projects in Edgar County. Below is information on eligible and ineligible applicants, activities and expenses. A checklist of the information each business will need for the application and the forms that need to be completed and signed can be found at

<https://1drv.ms/b/s!AIDpTZRmXfZTg4BcNI7j3lyJqXvbpA?e=fnRmfO>

To be included in the City's application all of the required information, as listed on the checklist, must be delivered to Brooke Newhart, City Clerk at Paris City Hall, 206 South Central, Paris no later than 4:00 p.m. CST on Tuesday, September 5, 2023. Applications may also be submitted electronically to the City's Consultant, Fredi Beth Schmutte, at fsdevcon@comcast.net. Electronic submissions must also be received no later than 4:00 p.m. CST on Tuesday, September 5, 2023. If application is submitted electronically, the pages that require original signatures must be provided to the City Clerk no later than September 16, 2023.

Eligible Edgar County Businesses

- Businesses must be in business on March 21, 2020
- Businesses must be operating at the time of application and reimbursement
- Business must employ at least one person besides the owner and W-2s must be filed annually for all employees
- Funding program requires that each business' application meet the Low-to-Moderate (LMI) National Objective. This can be documented based on the most recent IL-941 form that the business submits quarterly to the IL DOR. To be considered Low-to-Moderate an employee in Edgar County must make less than \$45,000 per year or \$11,250 per quarter. If an employee is part-time double their income amount on the IL-

941 to see if it is below \$11,250 per quarter. In order to satisfy the requirement at least 51% of the employees must be at or below the \$11,250 per quarter income level.

Businesses that cannot meet the LMI National Objective will not be funded.

Businesses that have multiple locations can apply for each location **IF** each business has its own FEIN and operates independently of the other. If the same FEIN is used for multiple locations, the business can apply only once utilizing the address on record with the Secretary of State.

Ineligible Edgar County Businesses

- Not-for-profit business
- Independent contractors who receive a 1099 for tax purposes
- Businesses that involve the use of cannabis for medical and/or recreational purposes
- Private club or business that limits membership for reasons other than capacity
- A business that derives at least 33% of its gross annual revenue from legal gambling activities, unless subject to the Department's approval, the business is a restaurant with gaming terminals
- Businesses engaged in manufacturing or selling at wholesale, tobacco products, vaping, liquor or sexually explicit materials or in the business of manufacturing or selling firearms at wholesale or retail
- Liquor store, an adult bookstore, non-therapeutic massage parlor, strip club or nightclub
- Pawn shops
- Storage facility, trailer-storage yard or junkyard
- Businesses owned by public officials or state employees who are paid at least 60% of the governor's salary, their spouses and their minor children
- Any establishment like those listed above
- Any other business subsequently deemed ineligible by the U.S. Department of Housing and Urban Development

Eligible Activities/Expenses

The business may be reimbursed for permanent or semi-permanent equipment or depreciable property (as defined by IRS rules) purchased or rented to prevent, prepare for or respond to COVID in order to open or to remain open. Examples include but are not limited to tents and other outdoor seating arrangements, plexiglass partitions and cashless payment systems.

- Expenses must be incurred on or after March 21, 2020
- Expenses must have been paid for prior to application and proper documentation of the payment must be included in the application
- No future expenses. Grant is only for reimbursement of previously paid expenses.
- No digging can occur as part of this project

Ineligible Activities/Expenses

- PPE, hand sanitizer and other non-durable equipment or similar items
- Working capital expense including accounts receivables and inventory
- Activities/expenses that do not meet the definition of eligible expenses
- Any expense that has been or will be paid for by another benefit program

Click Here for ITR-1 Tax Clearance Form from DOR
Required for each Business

<https://tax.illinois.gov/content/dam/soi/en/web/tax/forms/misc/documents/clearance/itr-1.pdf>

Click here for Business Application Document File

<https://1drv.ms/b/s!AIDpTZRmXfZTg4BcNI7j3lyJqXvbpA?e=fnRmfO>

Download PDF for Fillable Business Application Forms

https://1drv.ms/b/s!AIDpTZRmXfZTg4Bdj3_b0UQbypVWMA?e=zWRzgA

Click Here for Department of Revenue IL-941

<https://tax.illinois.gov/forms/withholding/currentyear/il-941.html>

For More Information or Questions—Please Contact

Fredi Beth Schmutte, Consultant
Schmutte & Associates
fsdevcon@comcast.net
(847) 922-6985

Linda Lane, Executive Director
Paris Area Chamber of Commerce and Tourism
info@parisilchamber.com
(217) 465-4179